

GRANT WRITING

FOR CLASSROOM TEACHERS

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TECHNOLOGY-INFUSED LEARNING PROJECT
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WHAT DO YOU KNOW ABOUT GRANTS?

**YOUR
GREAT
IDEA**

VS.

**YOUR
AVAILABLE
FUNDS**

**“A GRANT PROPOSAL IS A PLAN
FOR CHANGE, NOT A REQUEST
FOR MONEY.”**

KNOW YOUR RESOURCES

**SO YOU WANT TO
WRITE A GRANT**

START EARLY

GRANTORS WANT
TO GIVE YOU MONEY

Their goal is to fund projects that will meet specific needs. If that's your project, they want you to succeed. They want you to get funded.

YOU LOSE NOTHING
BY TRYING.

THE 3 P'S

- PROJECT

- PLAN
 - BACKGROUND AND NEED
 - GOALS AND TIMELINE
 - ASSESSMENT
 - MATERIALS AND PERSONNEL
 - COST

- PERMISSION

**ck. with principal or other district personnel
district may have limited # of federal or state grants**

DIFFERENT APPROACHES

- [HTTP://WWW.BROWARD.K12.FL.US/GRANTS/INDEX.HTML](http://www.broward.k12.fl.us/grants/index.html)
- [HTTP://WWW1.SDHC.K12.FL.US/~GRANTS-RESEARCH/INDEX.HTM](http://www1.sdhc.k12.fl.us/~grants-research/index.htm)
- [HTTP://WWW.TEACHINFLORIDA.COM/TEACHERTOOLKIT/FGCUGRANTINFO.ASP](http://www.teachinflorida.com/teachertoolkit/fgcugrantinfo.asp)

BEFORE YOU APPLY

DO THIS STUFF FIRST

- DEFINE YOUR PROJECT
- FIND GRANTORS THAT MATCH YOUR PROJECT
(GRANT MATCH RUBRIC)
- READ FUNDING GUIDELINES
- READ PREVIOUSLY FUNDED PROJECTS

Criteria	Pts Earned (Possible: 1-5)	Comments
Matches Goals of Grant Provider		
Matches Required Demographics		
Able to be Completed in Timeframe		
Sustainable after Allowable Grant Period		
Necessary Funds are Available		
Evaluation Methods are Compatible		

REQUIRED DEMOGRAPHICS

"THE SECRETARY GIVES ABSOLUTE PRIORITY TO MEDIA LITERACY PROJECTS, IMPLEMENTED IN SCHOOLS WHERE THE NUMBER OF CHILDREN FROM LOW-INCOME FAMILIES EQUALS OR EXCEEDS 75 PERCENT...."

FINDING GRANTS

MAKE PERSONAL
CONTACT

3 PARTS OF THE APPLICATION PROCESS

- THE APPLICATION FORM OR FORMS
- THE NARRATIVE
- THE BUDGET

Reviewers give equal weight to all three

Read and answer thoroughly and completely. Proof-read. Have someone else proof-read.

APPLICATION FORM

THE NARRATIVE INCLUDES:

- NEEDS STATEMENT
- PLAN
- ASSESSMENT
- TIMELINE
- APPLICANT'S CREDENTIALS
- HOOK

- a statement of need, including the project's purpose, goals, and measurable objectives. This section can also include background on how and why the project was conceived and should include a compelling reason why the proposal should be funded.
- the planned approach, including an explanation of how the project's goals and objectives will be met, what activities will be used, what personnel will be needed, and how that personnel will be utilized.
- a discussion of the assessment procedure, including how the project will be evaluated and specific measurement strategies.
- a timeline that includes the start and end dates of the project and a schedule of activities.
- the applicant's credentials, including information that demonstrates his or her background and ability to carry

THE BUDGET IS:

- REASONABLE
- ACCURATE
- SPECIFIC
- REALISTIC
- FLEXIBLE

THE GOLDEN RULE

GIVE THEM WHAT THEY ASK FOR.

Supporting documents might be useful, but don't overload them with what they don't want. Ask if you're not sure.

